

Date	Report title	SEED Priority	Background information	Officer invitee	Portfolio Holder	LT Date
	Overarching SEED theme: Enabling our communities					
7 th September 2021	Tenancy strategy	"E" Enabling our communities	To meet East Herts Council's obligation under the Localism Act 2011 to produce a Tenancy Strategy. The East Herts Tenancy Strategy will provide guidance to registered providers of social housing on the types of tenancies which they should grant in the East Hertfordshire district.	Helen George	Cllr Peter Boylan (<i>Affordable Housing</i>) and Cllr Jonathan Kaye (<i>Resident Engagement</i>)	
	Update on economic development in East Herts		Update only – To be considered by the committee separately unless there are recommendations.	None	None	
	Customer Complaints and Feedback		Update only – To be considered by the committee separately unless there are recommendations.	None	None	
	We invest in our places – 1a. Complete refurbishment of Hartham Leisure Centre 1b. Deliver	"E" Enabling our communities	Scrutiny on progress with the corporate plan.	Jess Khanom-Metaman Ian Sharratt, and Nick Phipps,	Cllr Eric Buckmaster (<i>Leisure and Culture</i>) Cllr Geoff Williamson (<i>Asset Management</i>)	

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	<p>£20m investment in Hertford Theatre</p> <p>1c. Deliver the Castle Park project</p> <p>1d. Deliver the Cultural Strategy</p>					
2 nd November 2021	Housing strategy	“E” Enabling our communities	Refresh of the strategy	Jonathan Geall	Cllr Peter Boylan (<i>Affordable Housing</i>) and Cllr Jonathan Kaye (<i>Resident Engagement</i>)	
	Private Sector Housing Assistance Policy	“E” Enabling our communities	Review of the private sector housing policy to reflect current practices and introduce loans rather than grants.	Paul Thomas-Jones Jonathan Geall	Cllr Peter Boylan (<i>Affordable Housing</i>) and Cllr Jonathan Kaye (<i>Resident Engagement</i>)	

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Overarching SEED theme: Sustainability at the heart of everything we do						
	Community Transport Strategy	"E" Enabling our communities	The current Community Transport Strategy expires at the end of 2021 and a revised strategy is being drafted, reflecting on the progress made and taking forward learning from the last three years of delivering the strategy.	Nick Phipps	Cllr Graham McAndrew (<i>Community Transport</i>)	
	Performance Report for Q1 & Q2 or 2021/22		Update only – To be considered by the committee separately unless there are recommendations.	None	None	
	Communications report		Update only – To be considered by the committee separately unless there are recommendations.	None	None	
	We will make changes to how the council manages its own premises, people and services – 1a. Train council staff and councillors on carbon	"E" Enabling our communities	Scrutiny on progress with the corporate plan.	Jess Khanom-Metaman	Cllr Eric Buckmaster (<i>Leisure and Culture</i>) Cllr Graham McAndrew (<i>Climate Change and Air Quality</i>)	

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	<p>neutrality and sustainability</p> <p>1b. Complete redevelopment of Grange Paddocks Leisure Centre, Bishop's Stortford and in doing so reduce the building's carbon emissions by at least 18%, that is, 93 tonnes of CO2</p> <p>1c. Reduce the number of fossil-fuelled vehicles in the council's fleet</p>					
	Parks and Open Space Strategy			Ian Sharratt	Cllr Eric Buckmaster <i>(Leisure and Culture)</i>	

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18 January 2022	1a. Deliver the Millstream Property Investment Ltd's Business Plan	Encouraging Economic Growth	Develop new sources of income / deliver Millstream Property Investment Ltd's Business Plan	Geoff Hayden	Cllr Williamson (Financial Sustainability - Asset Management)	
	2a. Deliver the ERDF Launchpad 2 project		We will support businesses and town centres with post Covid recovery	Ben Wood	Cllr Williamson (Financial Sustainability – Asset Management)	
	2b. Work in partnership to support recovery of town centres and deploy 'Welcome Back' funding			Ben Wood	Cllr Williamson (Financial Sustainability – Asset Management)	
	2c. Deliver the Jobsmart employment support programme			Su Tarran	Cllr Williamson (Financial Sustainability – Asset Management)	
	2d. Continue to support administration of businesses grants					

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	<p>3a. Support the Herts Growth Board with presenting a case for additional infrastructure investment in Hertfordshire</p> <p>3b. Complete construction of the multi-story car park on the Old River Lane site</p> <p>3c. Deliver an SPD and Masterplan for the Old River Lane site</p> <p>3d. Delivery of the strategic sites allocated in the District Plan in accordance</p>	<p>“E” Encouraging Economic Growth</p>	<p>We will create viable places</p> <p>We will create viable places</p> <p>We will create viable places</p> <p>We will create viable places</p>	<p>Sara Saunders</p> <p>Rob Mayo</p> <p>Sara Saunders</p> <p>Sara Saunders</p>	<p>Chief Executive The Leader</p> <p>Cllr Goodeve (Planning and Growth)</p> <p>Cllr Goodeve (Planning and Growth)</p> <p>Cllr Goodeve (Planning and Growth)</p>	

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	with the housing trajectory.					
22 March 2022	4a/b – Supporting vaccination centres and the national and county-wide effort (– deadline 31 March 2022)	“E” Enabling - keeping Communities safe	Keeping Communities safe	Jonathan Geall	Cllr Buckmaster (Wellbeing)	
	4c – Provision of Covid Marshals in town centres, neighbourhood shopping and green spaces - deadline 30 June 2021)	“E” Enabling – keeping Communities safe	Keeping Communities safe	Jonathan Geall	Cllr Buckmaster (Wellbeing)	
	3a – Relaunch the East Herts Health Hub to promote easier access to health and wellbeing advice and support - 30 June 2021)	“E” Enabling – keeping Communities safe	Keeping Communities safe	Jonathan Geall	Cllr Buckmaster (Wellbeing)	

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	3b – Run a food waste minimisation publicity campaign - Deadline 30 Sept 2021	“S” – Sustainability –	Supporting and influencing Sustainability	Jess Khanom-Metaman	Cllr Mc Andrew (Sustainability)	
	2a – Grow our digital communications channels (Instagram, Twitter, Facebook and Linked in) Comms Manager Deadline 31 March 2022)	“D” Digital by Default	Improving the customer experience for those who use our services and working with partners to ensure our communities are digitally enabled.	Ben Wood	Cllr Cutting (Corporate Svs)	

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26 April 2022	<p>Carbon Reduction</p> <p>1a. Train council staff and councillors on carbon neutrality and sustainability</p> <p>1c Reduce the number of fossil-fuelled vehicles in the council's fleet</p> <p>2b Facilitate moves toward more e-taxis in the district</p>	"S" – Sustainability	<p>We will make changes to how the council manages its own premises, people and services</p> <p>We will use our regulatory powers to promote action by others</p>	<p>David Thorogood</p> <p>Jonathan Geall</p> <p>David Thorogood</p> <p>Jonathan Geall</p>	<p>Cllr McAndrews (Sustainability)</p> <p>Cllr McAndrew (Sustainability)</p>	
June 2022	RIPA - Update report		Note: Annual reports were requested	Head of Legal and Democratic Services	Cllr Cutting	

Forward plan items (And Questions to be provided in advance, with scope for further questions as a result of answers given on the night)

<p>Date to be agreed</p> <p>Put forward by the Chairman and Vice Chairman</p>	<p>Transformation</p> <p>3a – Agree and agile working Policy with staff and</p> <p>3b – Agree a business case for creating modern workspaces).</p>	<p>“Design by Default”</p>	<p>How we are going to deal with the new way of working, work from home, office requirements, front of house etc</p>	<p>Steven Linnett</p>	
<p>Date to be agreed</p> <p>Put forward by the Chairman and Vice Chairman</p>	<p>Planning</p> <p>1a - Improving the customer experience for those who use our services and working with partners to ensure our</p>	<p>“Design by Default”</p>	<p>How we are going to improve the [planning] service, considering the increase in work load?</p>	<p>Sara Saunders</p>	<p>Note: At a previous meeting of O&S a further update report was requested in February 2022 following changes to how enforcement cases were categorised given the increasing number of cases in East Herts.</p>

	communities are digitally enabled.				

Last updated 18 august 2021